**Expression of Interest (EOI): Grant Funding Opportunity**

**Issued by the Milwaukee Coalition on Housing & Homelessness (MCHH) Board of Directors**

**Milwaukee Continuum of Care (CoC)HMIS Lead Agency**

The MCHH Board of Directors invites Expressions of Interest (EOI) from eligible organizations seeking grant funding to support projects that address homelessness and housing insecurity in Milwaukee County.

**Introduction**

The Milwaukee Continuum of Care (CoC) is designed to promote community-wide goals to end homelessness; provide funding to quickly rehouse homeless individuals including unaccompanied youth and families, while minimizing trauma and dislocation to those persons; promote access to, and effective utilization of, mainstream programs; and optimize self-sufficiency among individuals and families experiencing homelessness. The CoC is composed of service providers for homelessness prevention, emergency shelter, safe havens, transitional housing, street outreach, permanent housing, supportive services, Coordinated Entry, a Homeless Management Information System (HMIS), and other interested organizations and individuals. The Milwaukee CoC’s mission is to organize people and resources to end homelessness in Milwaukee.

The CoC is a group of membership agencies working together to create, implement, monitor, and modify collective goals to end homelessness in Milwaukee County. The CoC solicits the input of its Full Body membership on large decisions, is governed by a CoC Board, and accomplishes its work through various committees and workgroups. The Milwaukee CoC appoints a Lead Agency, an HMIS Lead, and Coordinated Entry Lead.

**Funding Opportunity Information**

The Milwaukee CoC invites proposals from nonprofit or government entities to fulfill the role of HMIS Lead Agency.

Funding is made available from the U.S. Department of Housing and Urban Development through an annual Notice of Funding Opportunity (NOFO). The applicant would be eligible to apply to HUD for HMIS Lead Agency. The previous award from HUD was $144,112. There may be an option for additional leveraged support for this work. This process will award one applicant to fulfill this role.

**HMIS Lead Agency Overview**

The award for the HMIS Lead Agency is expected to focus on serving CoC member agencies, and by extension, homeless individuals and families in Milwaukee County. The Lead HMIS Agency will operate separately but in conjunction with the Care Coordinated Entry Lead Agency and the Lead Agency that will support overall efforts— each of these agencies will have their own designated grants and budget.

Milwaukee CoC HMIS Lead Agency funding requires attending regular CoC meetings; providing regular budgetary and progress reports to the CoC; connecting with and supporting member organizations within the CoC; executing outlined activities throughout the year; and being held accountable for measurable outcomes in order to continue funding.

**Eligibility and Minimum Requirements**

To be eligible, applicants must be an established 501(c)3 nonprofit, tax exempt organization or a government entity.

Applicants will demonstrate the following philosophical approaches in service delivery:

* Fairness and belonging – Applicant should be committed to ensuring member organizations feel supported and encouraged to have a voice at the table. This includes making space for people with lived experience.
* Influential and visionary leadership – Applicant should be prepared to engage and supporting member organizations in an effort to create a stronger, more cohesive system.
* Seek forward thinking solutions while building on existing practices – Applicant should be willing to stay on top of evolving practices and research while ensuring goodness of fit for the community.

There is a HUD required match for their award for Coordinated Entry of 25%.

Awardee will be required to report to the CoC at bi-monthly meetings including a budget report and any emerging issues. A more robust, written report will be required semi-annually.

Awardee will be able to fulfill the following obligations:

* Ensure all HMIS operational agreements, policies and procedures and privacy notices are reviewed and in place.
* Provide annual schedule of all required trainings and ensure all training requirements for HMIS users are completed as required.
* Have a strong data quality plan and regularly review for updates, plan must be submitted to MCHH Board.
* Complete or assist with the Longitudinal System Analysis, HUD CoC Program Notice of Funding Availability, Consolidated Annual Performance Evaluation Report, CoC 10 Year Plan, Partner Agency Annual Performance Report, and other reports to funders from agencies federally mandated to use HMIS.
* Demonstrate security and confidentiality plans required by HUD HMIS standards.
* Complete customer satisfaction survey of HMIS end users annually and provide summary report to MCHH Board.
* Maintain regular communication with HMIS users.
* Attend regular MCHH Board Meetings and provide updates, including a financial report and any emerging issues.
* Collaborate with the CoC Collaborative Applicant Lead and Coordinated Entry Lead Agencies.
* Assist in carrying out the annual Point in Time (PIT) data collection.

**How to Submit an EOI:**  
Interested organizations should submit an Expression of Interest including:

* Organization name, primary contact, and their contact information
* A brief description of your interest in applying to be the HMIS Lead Agency

**Deadline:**  
Please submit your Expression of Interest by **5:00 PM CST on August 1, 2025.**

**Submit to:**

Kari Southern, Deputy Director, Community Advocates’ Public Policy Institute

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